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| Report to: | Cabinet | Date of Meeting: | 9 March 2023 |
| Subject: | Parking and Environmental Enforcement Contract | | |
| Report of: | Assistant Director of Place (Highways and Public Protection) | Wards Affected: | (All Wards); |
| Portfolio: | Cabinet Member - Regulatory, Compliance and Corporate Services | | |
| Is this a Key Decision: | Yes | Included in Forward Plan: | Yes |
| Exempt / Confidential Report: | No | | |

Summary:

To seek Cabinet approval to invite tenders through the appropriate procurement route for the provision of a parking and environmental enforcement, cash collection and car park management service

Recommendation(s):

That Cabinet:

- (1) Approves the tender process to procure the provision of a parking and environmental enforcement service as outlined in the report.
- (2) Authorises the contract period of 5 years from 1st October 2023
- (3) Authorise the Assistant Director of Place (Highways and Public Protection), in consultation with the Cabinet Member Regulatory, Compliance and Corporate Services, to award a contract to the highest scoring Tenderer in the above procurement process.

Reasons for the Recommendation(s): To ensure continued provision of a statutory service.

Alternative Options Considered and Rejected: No other options have been considered

What will it cost and how will it be financed?

(A) Revenue Costs

It is not anticipated that the current approved budget provision in respect of the cost of delivering the service or the associated income will require adjustment following this process.

A variety of Lots offering different levels of service will be advertised to ensure that the cost of the service remains within or below the budget envelope.

(B) Capital Costs

There are no Capital Costs

Implications of the Proposals:

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| Resource Implications (Financial, IT, Staffing and Assets): There will be no additional Financial, IT, staffing, or asset resource implications to be met from the existing budget within the service. | |
| Legal Implications: The size of the contract is such that it requires an OJEU compliant procurement process to be adhered to. | |
| Equality Implications: There are no equality implications | |
| Climate Emergency Implications: The recommendations within this report will | |
| Have a positive impact | Y |
| Have a neutral impact | N |
| Have a negative impact | N |
| The Author has undertaken the Climate Emergency training for report authors | Y |
| Tendering of the contract will ensure on-going parking enforcement to reduce congestion and consequently reduce emissions | |

Contribution to the Council's Core Purpose:

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| Protect the most vulnerable: Continued environmental and parking enforcement will contribute towards how safe and happy residents and visitors feel when living or visiting an area. Parking enforcement helps ensure that designated parking spaces for disabled people are not used by people who are not eligible to use them and helps ensure safe access along highways is maintained. |
| Facilitate confident and resilient communities: Effective enforcement will make people feel safer and more confident to go out or use facilities within the community |
| Commission, broker and provide core services: Sefton Council has a statutory duty to take steps to maintain traffic movements, prevent road traffic collisions and assist road users. The service also enforces littering offences and the Public Space Protection Order relating to Dog Control |
| Place – leadership and influencer: Effective enforcement of environmental and parking offences help to maintain acceptable standards within our neighbourhoods and towns. The Civil Enforcement Officers employed through the contract also fulfil an ambassadorial role which helps to promote the borough and make people feel welcome. |
| Drivers of change and reform: The approach adopted through this contract, providing a combined environmental and parking enforcement service, within which enforcement officers also fulfil an ambassadorial role for the borough, is not typical and is so designed to increase the efficiency and flexibility of resource deployment. |
| Facilitate sustainable economic prosperity: On going enforcement contributes towards maintaining access for all and improving the local environmental quality of the Borough, both of which are key elements in facilitation economic prosperity. |
| Greater income for social investment: Enforcement of parking offences, helps to ensure a high level of compliance with payment of parking fees, which in turn supports the delivery of Council services. The procurement process will consider added social value that can be secured through the delivery of the contract. |
| Cleaner Greener: Continued parking and environmental enforcement will contribute to maintaining a cleaner, greener Sefton. |

What consultations have taken place on the proposals and when?

(A) Internal Consultations

The Executive Director of Corporate Resources and Customer Services (FD.7138/23) and the Chief Legal and Democratic Officer (LD.5338/23) have been consulted and any comments have been incorporated into the report.

(B) External Consultations

None

Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet Meeting

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Appendices:

There are no appendices to this report.

Background Papers:

There are no background papers available for inspection.

1. Introduction/Background

- 1.1 It is proposed that the process to be followed will be an open competition through the North West Opportunities portal ‘The Chest’.
- 1.2 An Invitation To Tender (ITT) document will be created and issued to all providers who express an interest. A number of assessment criteria will be developed in order to determine Contractors’ ability to deliver a contract of this nature.
- 1.3 The tender will be for the provision of a service to include parking and environmental enforcement, cash collection and car park management services to run from 1st October 2023 until 30th September 2028.
- 1.4 Tenders will subsequently be invited and assessed using a ‘cost/quality’ methodology on the basis of 40% cost, 50% quality and 10% Social Value
- 1.5 It is suggested that delegated authority be granted to the Assistant Director of Place (Highways and Public Protection), in consultation with Cabinet Member Regulatory, Compliance and Corporate Services, to award a contract to the highest scoring Tenderer resulting from the procurement.
- 1.6 The Council will work to incorporate social value into the procurement process, in accordance with its Social Value Policy. In the case of this procurement process, it will be proposed for example that signature of Sefton Council’s Caring Business Charter will be a pass / fail criterion for bidders. The Caring Business Charter is an agreement from partner organisations to provide employment, training, work experience, mentoring and other related opportunities for care experienced young people across Sefton, with more than 50 organisations signed up to the Charter to date. Wider social value opportunities will be sought from bidders and identified by the service area leading the procurement process, in alignment with the Council’s vision, values and core purpose.